



**BAM
CONSTRUCT
UK**

«Leisure Supervisor»

Contact information

Contact name	BAM Construct UK
Contact phone	01442 238 300
Location	Scotland, Midlothian, Dalkeith

Job details

Salary	by agreement
Job type	Permanent

Requirements

Knowledge and Experience

- Minimum 1 years' experience as a Leisure Supervisor
- National Pool Lifeguard Qualification
- Sport and Recreation Qualification
- Experience of Health & Safety management
- Competent knowledge of IT packages
- Ideally Trainer/Assessor Qualified
- Excellent organisational, presentation and interpersonal skills
- Excellent people management skills
- Protection of Vulnerable Groups (Scotland) Act 2007 (PVG) in relation to this type of work is applicable for children and adults
- Ability to understand and work to the BAM values

Job responsibilities

Principle Accountabilities:

People

- Management and development of the FM Leisure team to successfully achieve company, team and individual goals and objectives to achieve and exceed the service delivery requirements
- Create and maintain effective individual and team working relationships with the FM team and the client and their representatives
- Manage the recruitment and allocation of resources to ensure the requirements of the contract are met

Operational

- Ensure that the campus leisure facilities are adequately staffed while maintaining controls on budget
 - Ensure the cleanliness of the centre is of the highest standards
 - Maintain up to date records in accordance with legislative and BAM FM requirements
 - Operate all services and facilities are available within the contract specifications to the most cost effective and efficient manner
 - Achieve set targets for membership and lets
 - Manage the safe handling and banking of monies in accordance with the cash handling procedure
 - Complete regular maintenance and checks on all equipment to ensure compliance with legislation
 - Assist the FM management team to prepare and submit regular performance reports as required
 - To behave at all times with a high degree of professional and personal integrity
 - Carry out annual Personal Development Reviews of Leisure Attendant staff
 - Carry out other duties that may be reasonably requested from time to time by BAM FM and client management
- Compliance
- Carry out pool water quality tests in line with Pool Safety Operating Procedures

- Maintain up to date records in accordance with legislative and BAM FM requirements
- Ensure safety training and toolbox talks are carried out and recorded on a regularly basis
- Assist FM Management to lead and develop business planning, ensuring the FM budgets are managed and controlled in strict accordance with the contract and achieve savings where possible
- Carry out other duties that may be reasonably requested from time to time by BAM FM and client management

This job is posted on the employment service «www.jobgear.co.uk»