



**BAM
CONSTRUCT
UK**

«Maintenance Team Leader»

Contact information

Contact name BAM Construct UK
Contact phone 01442 238 300
Location Scotland, Midlothian, Dalkeith

Job details

Salary by agreement
Job type Permanent

Requirements

Knowledge and Experience:

- IOSH certified
- Courses in a relevant building services trade
- Experience in working to a high level in one or more specific trade disciplines
- Contractor management/supervisory experience in a maintenance environment
- Ability to work both individually and as part of a team
- Ability to use own initiative
- Good communication and interpersonal skills
- Ability to meet deadlines
- Good IT skills
- Full Driving licence
- Experience of working in an educational institution would be advantageous

Job responsibilities

Principle Accountabilities:

People

- Management and development of the Technicians to successfully achieve company, team and individual goals and objectives to achieve and exceed the service delivery requirements
- Create and maintain effective individual and team working relationships with the FM team and the client and their representatives
- Manage staff in line with BAM HR policies, including performance management, PDR's, sickness, holidays and toolbox talks
- Ensure staff training is carried out, recorded and maintained to ensure compliance

Operational

- To undertake building fabric and building services maintenance/repairs in conjunction with the Facilities Manager and Helpdesk Administrator
- Day-to-day supervision of work carried out by external contractors
- Respond to daily requests/enquiries, resolving problems presented by Authority representatives, helpdesk operators, and other BAM staff
- Regularly review progress requests and communicate to the Facilities Manager if there are problems or delays
- Proactively approach general site maintenance issues working with the Facilities Manager to define internal customer requirements
- Deliver a high level of customer satisfaction based on speed of response and completion rates
- Development and management of ongoing and of routine maintenance programmes
- Responsibility for purchasing spares and consumables
- Responsible for the safe and secure storage of spare parts, materials, tools and consumables

- Providing technical support to the Technicians when requested
 - Monitoring of health & safety standards as per company procedures for external Contractors.
- Note: Safe working is a high priority and the Maintenance Team Leader should ensure that the appropriate risk assessments, method statements and safe systems of work are in place for the Technicians and external contractors
- Manage and control the BMS system
 - Prepare and oversee Change Notice requests and works
 - Provide emergency access to the school site and out-of-hours cover for maintenance emergencies
 - Any other duties as may be discussed and agreed.

This job is posted on the employment service «www.jobgear.co.uk»