



AXA

«Communications Manager»

### Contact information

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Contact name AXA  
Contact phone 020 3206 8300  
Location England, North West, Bolton

### Job details

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Salary £31000 - £38000 per Year  
Job type Permanent  
Benefits: Bonus Scheme linked to yours and the company's performance Pension scheme with employer contributions as well as your own Life Assurance (10 x basic salary) 28 days annual leave. Plus Bank Holidays. Private health insurance Interest free season ticket loan scheme Share Plan Scheme Flexible benefit options, including pension and life cover flexing, holiday purchase, benefit car, childcare vouchers, health, dental and critical illness plans and bikes4work. Flexible benefits scheme Discount on all AXA Insurance products, including insurance, breakdown cover & healthcare

### Requirements

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Computer literacy Planning and organising Ability to multi-task Creativity Attention to detail stakeholder management skills copy writing skills, ONE editor trained, experience in managing communications at all levels

### Job responsibilities

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Manage the AXA IT & Change communications social media and digital strategy Central point of contact for all stakeholders in AXA IT & Change for anything ONE related, manage the ONE intranet framework, community and content, ensuring a regular flow of communications/updates on a weekly basis Partner AXA IT & Change areas to help develop their communication requirements, providing them with strategic advice and counsel. Encourage user-generated content and ensure effective use of social tools, recommending and implementing improvements where appropriate. Measure the effectiveness of communications delivered for AXAI IT & Change both internally and externally Support key AXAI IT & Change communication activities e.g. leadership messages both internally (within AXAI It & Change) and externally (to wider AXAI and UK Business), linking in with AXAI Internal Communications team where appropriate Linking into AXAI Internal Communications team, manage charity and local community communications activity for AXAI IT & Change, including CR week, AXA Cares, charity support activity and Hearts In Action Support the Head of Organisational development in delivering AXAI IT & Change team events e.g. Managers Days, Let's Talk and roadshows